



TOWN OF HUNTS POINT

PLANNING COMMISSION MEETING MINUTES

**Monday
January 25th, 2016
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair John Torode called the meeting to order at 6:00 p.m.

Commission Members Present:

John Torode
Henry Frantz
Henrik Nielsen
Annie Ottesen
Bruce Swenson
Rod Olson

Commissioner Member Absent:

Kellie Schneider

Staff Present:

Sue Ann Spens, Clerk Treasurer
Addie Tych, Deputy Clerk Treasurer
Mona Green, Town Planner
Joe Sabey, Mayor of Hunts Point

Public Attendees:

Penny O'Byrne

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission meeting of November 30, 2015. Moved by Swenson, seconded by Ottesen.
Passed 6-0

MOTION CARRIED

TREE CODE - PUBLIC HEARING

The Park Commission, in conjunction with the Town Arborist, has reviewed the Town's Tree Code. They are recommending some revisions to the Code and to the administrative procedures involving the Tree Code. In addition, the Beautification Commission is asking the Commission to consider amending 8.24.050 to support their work on a unified landscaping plan for public property. Commissioners discussed proposed changes.

Commission Chair John Torode opened the public hearing on the proposed revisions to the Town tree code at 6:30 pm. There was no public comment and the public hearing was closed at 6:35 pm.

MOTION: Recommend the Town Council to approve the four recommendations to the Tree Code made by the Park Commission. Moved by Olson, seconded by Ottesen.
Passed 6-0

MOTION CARRIED

MOTION: Recommend the Town Council to approve the proposed changes to 8.24.050 amended as follows: *A permit shall not be required for the removal of trees on public property that are identified in an approved plan or program recommended by the Planning Commission after a public hearing and approved by the Town Council after a public hearing.* Moved by Olson, seconded by Ottesen.
Passed 5-1

MOTION CARRIED

REVIEW OF MUNICIPAL CODE PARKING RULES

Under direction of the Planning Commission, Commissioner Nielsen provided a draft of proposed revisions to Town parking rules in the Municipal Code. The proposal consolidates and simplifies the existing parking code by merging and clarifying the rules for residential and commercial parking into one section. Commissioners reviewed and discussed the proposed changes.

MOTION: Recommend the Town Council to approve edits made by Commissioner Nielsen amended as follows: (3) *The Town Engineer is hereby authorized under direction of the Town Council to erect signs indicating no parking upon any street within the limits of the town of Hunts Point.* Moved by Swenson, seconded by Ottesen.
Passed 6-0

MOTION CARRIED

OTHER BUSINESS

Commissioner Swenson informed the Commission that the next regional disaster exercise will be June 7th. The City of Medina will provide more information about the

day and Town's responsibilities in April. The American Red Cross has a new app that allows users to let family and friends know they are safe and well after a disaster. Radio checks are still Sundays at 7:30pm.

ADJOURNMENT

MOTION: Move to adjourn the meeting at 6:48 pm. Moved by Ottesen, seconded by Frantz.

Passed 6-0

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer